

# Marvin H. Jeter, III

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## ADMINISTRATIVE EXPERIENCE:

01 to 02

**Forest Municipal School District: Forest, Mississippi** - approximately 1500 students  
*Forest High School Principal* - approximately 400 students

- Selected, recommended, and evaluated building personnel in responsibilities
- Facilitated development/implementation of discipline procedures
- Supervised site maintenance, transportation, school and activity budgets
- Provided appropriate high school staff development programs
- Communicated school mission to staff, students, parents, and community
- Delegated appropriate functions/responsibilities to lead teachers and assistants
- Supervised assignment and evaluation of substitute teachers
- Ensured parental and community involvement in school improvement
- Trained staff and advocates use of best practices for instruction
- Obtained resource materials for curriculum and instruction
- Supported an environment conducive to educational growth
- Supported teachers in adapting instructional methods to accommodate individual student learning styles and varied academic performance levels

## PROFESSIONAL/CIVIC AFFILIATIONS:

- Member - National Association of Secondary School Principals
- Member - University Club of Jackson, Mississippi
- Board of Directors - Chamber of Commerce: Forest, Mississippi - 2001-2002
- Board of Directors - Forest Community Arts: Forest, Mississippi - 2001-2002

## REFERENCES:

*Ms. Sammye Jean Webb, Past President - Forest Municipal School District Board*

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Forest, Mississippi 39074

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